

Georgia State University
Facilities Management Services Division
Building Services Department
COVID-19 Cleaning and Sanitation Schedule

November 30, 2020

January – June 2021

- All GSU Custodial Services staff are required to follow COVID-19 CDC and USG Custodial Operations guidelines and cleaning protocols.
- Employee Safety Protection: All Custodial staff are required to wear face masks and gloves while working and maintain 6’ social distancing where possible.

Following cleaning and sanitizing schedule is implemented to maintain a healthy and safe work environment based on current staffing and resource levels.

<ul style="list-style-type: none"> • Main entrances: Sanitize all door handles and automatic door operators and door surfaces and with Lysol Wipes/LemonAll1 	Twice a Day
<ul style="list-style-type: none"> • Offices (desk work surfaces, keyboards, chair arm rests, door handles) will be sanitized using Lysol wipes or LemonAll1 	Weekly
<ul style="list-style-type: none"> • Classroom/Teaching labs: Clean and sanitize all door hardware and automatic door openers with Lysol Wipes/LemonAll1 	Twice a Day
<ul style="list-style-type: none"> • Meeting, Conference, Break and Copy rooms: Clean and sanitize all door handles, faucet handles and horizontal surfaces with Lysol Wipes/LemonAll1 	Once a Day
<ul style="list-style-type: none"> • Building elevators, buttons and elevator lobby doors and automatic openers will be disinfected with Lysol wipes/LemonAll1 	Twice a Day
<ul style="list-style-type: none"> • Parking deck elevators, buttons and elevator lobby doors and automatic openers will be disinfected with Lysol wipes/LemonAll1 	Twice a Day
<ul style="list-style-type: none"> • Restrooms : Office Buildings: Sanitize door handles and automatic door operators, wipe down all restroom surfaces daily and Kaivac weekly. Replenish toilet paper, soap and hand sanitizer as required. 	Twice a Day /Weekly (Kaivac)
<ul style="list-style-type: none"> • Restrooms: Classroom Buildings/ Libraries: Sanitize door handles and automatic door operators, wipe down all restroom surfaces and Kaivac. Replenish toilet paper, soap and hand sanitizer as required 	Twice a Day /Weekly (Kaivac)

<ul style="list-style-type: none"> • Trash Pick Up: From restrooms and main public areas and corridors (trash from individual offices will be picked up if cans are placed outside offices) 	Daily
<ul style="list-style-type: none"> • Sanitize and deep clean all restrooms, elevators, classrooms, teaching labs, computer labs, libraries, interconnecting stairway railings in Aderhold, Langdale Hall, College of Law and all GSU Perimeter campus classroom buildings with Lysol wipes/LemonAll! 	By January 8, 2021