

Georgia State University
Facilities Management Services Division
Building Services Department
COVID-19 Cleaning and Sanitation Schedule

June – July 2020

Sanitizing and Cleaning Schedule

June – July 2020 in Targeted Facilities (Centennial Hall, PSC, RSC, NSC, Science Annex, 1 Park Place, 25 Park Place, GSU Stadium, 30 Pryor – COE, College of Law, 75 Piedmont Avenue, Decatur SA, Clarkston CL, Dunwoody NB and NLRC). Other facilities will be added based on occupancy, use and service requests. **Colleges and departments should contact FMSD Customer Service Center at 404-413-0700 and provide this information.**

- **All GSU Custodial Services staff are required to follow COVID-19 CDC and USG Custodial Operations guidelines and cleaning protocols.**
- **Employee Safety Protection: All Custodial staff are required to wear face masks and gloves while working and maintain 6’ social distancing where possible.**
- **All Building Services staff received Blood Borne Pathogen training as recommended by USG.**
- **In addition to existing hand sanitizing stations, new portable stations will be deployed at strategic high traffic locations in targeted buildings.**

Following cleaning and sanitizing schedule is implemented to maintain a healthy and safe work environment based on current staffing and resource levels.

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| <ul style="list-style-type: none"> • Main entrances: Sanitize all door handles and automatic door operators and door surfaces and with Lysol Wipes/LemonAll1 | Once a Day |
| <ul style="list-style-type: none"> • Offices (desk work surfaces, keyboards, chair arm rests, door handles) will be sanitized using Lysol wipes or LemonAll1 | Once a Week |
| <ul style="list-style-type: none"> • Classroom/Teaching labs: Clean and sanitize all door hardware and automatic door openers with Lysol Wipes/LemonAll1 | Once a day if scheduled for use |
| <ul style="list-style-type: none"> • Break and Copy rooms: Clean and sanitize all door handles, faucet handles and horizontal surfaces with Lysol Wipes/LemonAll1 | Alternate Days |
| <ul style="list-style-type: none"> • Building elevators, buttons and elevator lobby doors and automatic openers will be disinfected with Lysol wipes/LemonAll1 | Once a Day |
| <ul style="list-style-type: none"> • Parking deck elevators, buttons and elevator lobby doors and automatic openers will be disinfected with Lysol wipes/LemonAll1 | Alternate Days |
| <ul style="list-style-type: none"> • Restrooms : | Daily/Weekly (Kaivac) |

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| Office Buildings: Sanitize door handles and automatic door operators, wipe down all restroom surfaces daily and Kaivac weekly . Replenish toilet paper, soap and hand sanitizer as required. | |
| <ul style="list-style-type: none"> Restrooms: Classroom Buildings/ Libraries: Sanitize door handles and automatic door operators, wipe down all restroom surfaces and Kaivac. Replenish toilet paper, soap and hand sanitizer as required | Daily cleaning wit/Weekly Kaivac cleaning |
| <ul style="list-style-type: none"> Trash Pick Up: From restrooms and main public areas and corridors (trash from individual offices will be picked up if cans are placed outside offices) | Daily |
| <ul style="list-style-type: none"> Sanitize and deep all classrooms, computer labs, libraries, offices interconnecting stairway railings in Aderhold, Langdale Hall, College of Law and Libraries with Lysol wipes/LemonAll1 | By August 17, 2020 |

August – December 2020

- All GSU Custodial Services staff are required to follow COVID-19 CDC and USG Custodial Operations guidelines and cleaning protocols.
- Employee Safety Protection: All Custodial staff are required to wear face masks and gloves while working and maintain 6’ social distancing where possible.
- All Building Services staff received Blood Borne Pathogen training as recommended by USG.
- In addition to existing hand sanitizing stations, new portable stations will be deployed at strategic high traffic locations in targeted buildings.

Following cleaning and sanitizing schedule is implemented to maintain a healthy and safe work environment based on current staffing and resource levels.

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| <ul style="list-style-type: none"> Main entrances: Sanitize all door handles and automatic door operators and door surfaces and with Lysol Wipes/LemonAll1 | Twice a Day |
| <ul style="list-style-type: none"> Offices (desk work surfaces, keyboards, chair arm rests, door handles) will be sanitized using Lysol wipes or LemonAll1 | Weekly |
| <ul style="list-style-type: none"> Classroom/Teaching labs: Clean and sanitize all door hardware and automatic door openers with Lysol Wipes/LemonAll1 | Twice a Day |
| <ul style="list-style-type: none"> Break and Copy rooms: Clean and sanitize all door handles, faucet handles and horizontal surfaces with Lysol Wipes/LemonAll1 | Once a Day |
| <ul style="list-style-type: none"> Building elevators, buttons and elevator lobby doors and automatic openers will be disinfected with Lysol wipes/LemonAll1 | Twice a Day |

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| <ul style="list-style-type: none"> • Parking deck elevators, buttons and elevator lobby doors and automatic openers will be disinfected with Lysol wipes/LemonAll1 | Twice a Day |
| <ul style="list-style-type: none"> • Restrooms : Office Buildings: Sanitize door handles and automatic door operators, wipe down all restroom surfaces daily and Kaivac weekly. Replenish toilet paper, soap and hand sanitizer as required. | Twice a Day /Weekly (Kaivac) |
| <ul style="list-style-type: none"> • Restrooms: Classroom Buildings/ Libraries: Sanitize door handles and automatic door operators, wipe down all restroom surfaces and Kaivac. Replenish toilet paper, soap and hand sanitizer as required | Twice a Day /Weekly (Kaivac) |
| <ul style="list-style-type: none"> • Trash Pick Up: From restrooms and main public areas and corridors (trash from individual offices will be picked up if cans are placed outside offices) | Daily |
| <ul style="list-style-type: none"> • Sanitize and deep all classrooms, computer labs, libraries, offices interconnecting stairway railings in Aderhold, Langdale Hall, College of Law and Libraries and all Perimeter campus classroom buildings with Lysol wipes/LemonAll! | By August 17, 2020 |